

Jared Lake

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EDUCATION & HONORS

Binghamton University, State University of New York, School of Management

Master of Business Administration, Concentration in Management Information Systems

Bachelor of Science in Business Administration, Concentration in Finance

Summa Cum Laude | Major GPA: 4.00/4.00 | Cumulative GPA: 3.85/4.00 | Dean's List Honors: Spring 2020 – Present

Binghamton, NY

Expected May 2023

May 2022

PROFESSIONAL EXPERIENCE

AlphaSights

Incoming Summer Associate, Client Service Team

New York, NY

June 2022 – August 2022

QFS Capital

Junior Underwriter Intern

New York, NY

June 2020 – May 2021

- Prepared qualification reports using Microsoft Excel by reviewing and analyzing applicants' bank statements, credit reports, and contracts to determine the eligibility of applicants for desired funding and kept senior leaders informed on funding status
- Researched potential small business customer leads by navigating through the Online Better Business Bureau and Manta to gather information and generate reports on potential new clients based on given eligibility criteria
- Collaborated with underwriting, sales, and marketing teams to deliver a presentation on funding guidelines for small businesses that included how to apply for funding, the cash advances and consolidations offered, and how eligibility for funding is determined

Sportime Lynbrook

Special Events Head Specialist

Lynbrook, NY

June 2017 – August 2021

- Managed and oversaw daily special event programs for campers such as Sportime World Tour, Basketball Showcase, and Summer Halloween by collaborating with counselors, specialists, and senior management to ensure proper operation of events for campers
- Instructed over 400 students ages 4-11 on the fundamentals of tennis by creating lesson plans, leading training sessions and drills, and communicating best practices to successfully help students reach tennis goals and improve tennis skills

LEADERSHIP EXPERIENCE

Binghamton University School of Management

New Student Mentor (MGMT 111)

Binghamton, NY

January 2022 – Present

- Serve as a mentor and role model to first-year School of Management transfer students wanting to advance their professional careers by introducing them to a plethora of organizations tailored to expanding their network and getting involved on campus
- Host weekly meetings that teach key skills for success in the School of Management by increasing familiarity with Microsoft Office Suite, LinkedIn, interview preparation, case competitions, and resume building to prepare students for upcoming semesters

Tau Kappa Epsilon Fraternity (Rho Mu Chapter)

Treasurer

Binghamton, NY

December 2021 – Present

- Consult with chapter officers and national fraternity officials to develop a semi-annual budget and ensure membership dues are collected in a timely manner to effectively manage and maintain the financial stability within the chapter and national headquarters
- Arrange and organize fundraisers with local commercial businesses such as Chipotle and Sweet Frog to support Binghamton businesses and generate proceeds that benefit the fraternity's national philanthropy, St. Jude Children's Research Hospital

Binghamton University School of Management

FIN 311 Teaching Assistant

Binghamton, NY

August 2021 – December 2021

- Assisted students taking an introductory Finance course by leading class discussions and conducting in-class lecture examples to ensure full and proper understanding of investment concepts such as time value of money, valuing annuities, and interest rates
- Coproduced class materials including practice exams, lecture notes, and word problems by collaborating with the professor and other teaching assistants to ensure students had adequate resources to learn each financial concept and apply them on exams

Virtual Enterprise International (VE)

Alumni Leadership Committee (ALC)

Long Island, NY

January 2022 - Present

- Represent the Long Island region of Virtual Enterprise by attending quarterly ALC meetings that address upcoming events such as VE trade shows, alumni panels, and workshops aimed to enrich the VE experience for current students and keep alumni engaged
- Continue involvement in Virtual Enterprise by organizing alumni case competitions, speaking on various panels, and volunteering as a judge for the annual written and verbal Business Plan Case Competitions in an effort to give back to VE and its students

ADDITIONAL INFORMATION

Technical Skills: HTML, CSS, Microsoft Office Suite (Excel, Word, PowerPoint), WordPress, Canva, Intermediate Python 3

Certifications: Chicago Board Options Exchange Derivatives Program (Level I), Lifeguarding with CPR/AED/First Aid

Interests: Tennis, African Dance, New York Yankees, *The Office*, Traveling, Ukulele, Lifeguarding